



# WHITEFACE CLUB & RESORT



## CONTENTS

Getting Started . . . . .	2
11-12 Months . . . . .	2
8-10 Months . . . . .	3
6-8 Months . . . . .	3
4-5 Months . . . . .	4
3 Months . . . . .	4
2 Months . . . . .	5
1 Month . . . . .	5
2 weeks . . . . .	6
1 week . . . . .	7
The Day before . . . . .	7
Beyond the Wedding Day . . . . .	7

## Getting Started

- *Start building your guest list*
- *Create a wedding specific guest list*
- *Start a budget document to update throughout the planning process*
- *Plan your engagement party*
- *Gather wedding inspiration and be ready to show it to vendors*
- *Review and research vendors on the WFC vendor list*

---

## 11-12 Months

- *Book your wedding venue.*  
*Enjoy a ceremony on Lake Placid's shores, surrounded by award-winning gardens and stunning views of Whiteface Mountain.*
- *Choose your wedding party*
- *Book your key vendor like photographer, florist, and videographer*
- *Put WFC Tasting Event on your calendar*  
*Check with your WFC coordinator on the specific date and time.*
- *Schedule appointments to try on wedding attire*
- *Decide if you'll book hair and makeup for various wedding events*
- *Think about who you want to officiate your wedding*
- *Take some engagement photos*
- *Start building your wedding website*
- *Create room blocks for your guests*  
*Check our vendor list for local hotels offering room blocks.*
- *Book your wedding photographer*  
*Check with WFC vendor list for your favorite photographer.*

- *Work on your save the dates*
  - *Set up your wedding registry*
- 

## 8-10 Months

- *Meet with your officiant*
  - *Book your band and/or DJ*
  - *Try on wedding gowns, dresses, or suits*
  - *Research invitation options*
  - *Think about your wedding hashtag*
- 

## 6-8 Months

- *Schedule initial planning meeting with your WFC coordinator*
  - *Research hair stylists, then book a test run*
  - *Continue working on your wedding website*
  - *Meet with florists*
  - *Look for a makeup artist and schedule a trial*
  - *Say yes to the wedding gown, dress, or suit*
  - *Send save the dates*
  - *Pick out the wedding party's attire*
  - *Research and book your videographer*  
*Check out our vendor list for our favorite videographers!*
-

- Finalize your florist and flowers
- Start thinking about where you would like to honeymoon!

## 4-5 Months

---

- Schedule dress fittings
- Book room for your wedding night
- Schedule planning meeting with your WFC coordinator  
*this will be to discuss cake, diagram, set up, and all other details important to your big day*
- Prepare play/do not play lists for the Dj/band
- Finalize wedding guest list
- Assemble rehearsal dinner guest list
- Book rehearsal dinner venue  
*Check with your wfc coordinator for additional options at the Whiteface Club and Resort!*
- Plan welcome baskets for out of town guests
- Book your wedding day make up and hair vendors
- Book transportation for guests  
*Check our vendor list for transportation recommendation*

## 3 Months

---

- Plan ceremony and reception seating with your WFC coordinator
- Finalize readers and readings
- Purchase: toasting flutes, guestbook, flower basket, ring bearer pillow, and any other items you'd like to have at your wedding
- Finalize reception and cake menu

- Order wedding favors
  - Mail wedding invitations  
*Don't forget to save a few copies for wedding day detail shots!*
  - Develop system for organizing RSVPs
- 

## 2 Months

- Order paper for your wedding (escort, cards, programs, menus, etc).
  - Begin writing vows
  - Review ceremony details with officiant
  - Lay out the content for Wedding Programs
  - Apply for marriage license: order 2-3 extra.  
*Cannot be more than 60 days before the wedding*
  - Finalize seating arrangements
  - Finalize playlists with musicians
  - Finalize fittings for wedding party and parents
  - Finalize wedding day timeline with your WFC coordinator
  - Decide "Something Old, New, Borrowed, and Blue"
  - Make sure you have sent your WFC coordinator a list of all vendors  
*Your WFC coordinator will connect with your vendors on day-of details*
- 

## 1 Month

- Confirm honeymoon reservations.
- Pack for honeymoon.
- Pick up wedding rings.

- *Pick up marriage license.*
- *Send guest count, dietary restrictions, and seating arrangements to your WFC coordinator*
- *Follow up with guests who did not RSVP'd*
- *Final dress fitting (with shoes & undergarments).*
- *Write Thank You notes as gifts are received.*
- *Schedule final walk through with your WFC coordinator*

---

## 2 weeks

- *Built bathroom toiletry kits for wedding reception*
- *Final count and payment due to Whiteface Club*
- *Update registries*
- *Begin breaking in wedding shoes*
- *Make arrangements for the caring of pets and plants while on honeymoon*
- *Delegate wedding day duties: gift table, guestbook, etc.*
- *Delegate someone to return tuxes, rentals and tend to wedding dress.*
- *Send directions to wedding day limo/transportation driver*
- *Your WFC coordinator will send important wedding day details to all vendors*

## 1 week

- *Prepare final payments to vendors + cash tips for service personnel.*
- *Give readers their scripts*
- *Prepare wedding day emergency kit*
- *Have final walk-through and hand off meeting with your WFC coordinator*

---

## The Day before

- *Deliver welcome bags*
- *Attend wedding rehearsal*
- *Have fun at the rehearsal dinner*
- *Get to bed at a decent hour!*
- *Compile items for daily shots (invitations, rings, etc.)*

---

## Beyond the Wedding Day

- *Ensure tuxes and rentals have been returned.*
- *Get wedding dress to preservationist or cleaners.*
- *Send Thank You Cards*
- *Make sure all personal items have been picked up from the Whiteface Club*

